

## **Your LinkedIn Profile**

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Add a path to your LinkedIn Profile on your Resume, near the top of the first page, under your name, along with your email address. Make the link active, so if viewing an electronic copy of your Resume it can be clicked on, taking the reader directly to your LinkedIn site.

Make sure the information on your LinkedIn Profile is current and descriptive of your recent situation. Include a good picture of yourself on your site. In your Education section, include your degree, university name, Industrial & Systems Engineering department, and your planned graduation date (month/year).

Include any past or current Internships and other Work Experiences, and the dates you were there. Besides the company's or organization's name, describe what they do and what your duties were when working there. List some of your Student projects, similar to what you may have on your Resume.

Make it easy for a Hiring Manager or Human Resources person at a company, to read about your background easily. If you are currently looking for an Internship or a permanent job, mention this near the top of your site.

Keep your Profile's content Professional, and assume it will be read by any company interested in your Resume. Keep your Work History and Educational information current.